Cleaning rota

MopaCheck

Site: _____ Week commencing: _____ Supervisor: _____

Name	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Hours
	Ground floor	Ground floor	Ground floor	Ground floor	Ground floor	Off	Off	
	First floor	First floor	First floor	First floor	First floor	Off	Off	
	Toilets & kitchen	Toilets & kitchen	Off	Toilets & kitchen	Toilets & kitchen	Toilets & kitchen	Off	
	Off	Windows	Toilets & kitchen	Windows	Off	Common areas	Common areas	

Write the area or task for each person on each day, or «Off». Add up the weekly hours in the last column.

Do it with a phone and a QR code: mopacheck.com